

Dombivli Shikshan Prasarak Mandal's

K.V.Pendharkar College of Arts, Science and Commerce (Autonomous) , Dombivli (E)

Minutes of the meeting of the Academic Council held on 29th April, 2021

Venue:- Zoom platform

Time:- 1.00 p.m.

Members Present :

Sr.No.	Name of the Member of Academic Council	Designation of the Members	Position in Academic Council
1.	Dr. Sharad Mahajan	I/C Principal Head of the Department Zoology	Chairperson
2.	Dr. Vijay Joshi	The Chief Consultant RUSA, Maharashtra	Member
3.	Dr. V.N.Magre	Pro-Vice Chancellor, S.N.D.T. University, Mumbai	Member
4.	Prof. Vinayak Dalvie	Former Joint Secretary Governor, Maharashtra	Member
5.	Dr. Vinay Bhole	Associate Professor, Model College (Autonomous), Dombivli	Member
6.	Mr.Anand Acharya	Director, Acharya Group of Industries Dombivli	Member
7.	Dr. N. S. Suryavanshi (Botany)	Head of the Department Botany	Member
8.	Shri. Kishor Phalak	Head of the Department Physics	Member
9.	Shri. S. B. Patil	Head of the Department Mathematics & Statistics	Member
10.	Dr. Seema Agashe	Head of the Department Biotechnology	Member
11.	Ms. Rupali Patil	Head of the Department Information Technology	Member
12.	Ms. Ashwini Ravi	Head of the Department Computer Science	Member
13.	Dr. J.S.Hotkar	Head of the Department Accountancy	Member
14.	Shri B. T. Shirsat	Head of the Department Commerce	Member
15.	Mrs. Sangeeta Hirlekar	Head of the Department BMS	Member
16.	Ms. Priyanka Ambre	Head of the Department	Member

		Banking & Insurance	
17.	Mrs. Neha Salagare	Head of the Department Business Economics	Member
18.	Shri. D. T. Pagare	Head of the Department Economics	Member
19.	Dr. S. B. Mishra	Head of the Department English	Member
20.	Dr. Balasaheb Lahor	Head of the Department Marathi	Member
21.	Shri. Sanjay Abhyankar	Head of the Department Psychology	Member
22.	Mrs. Sheetal Dhoble	Head of the Department Geography	Member
23.	Shri. P. B. Kusmude	Head of the Department History	Member
24.	Shri. Brijesh Pandey	Head of the Department Hindi	Member
25.	Dr. Mrunal Kulkarni	Head of the Department BAMMC	Member
26.	Shri G.B.Sangle		Member
27.	Ms. Mohini Savedkar		Member
28.	Dr. Suman Satyaram		Member
29.	Mrs. Tejashree Gawde		Member
30.	Mrs. Ashwini Bagkar	Head of the Department Accounting & Finance	Member Secretary

Leave of Absence was granted to Dr.B.T.Mukharjee- Member

University Nominees:- Awaited

The meeting was chaired by the Chairperson, Academic Council, I/C Principal Dr. S.S. Mahajan.

The secretary of the Academic Council and Vice Principal Ms.Ashwini Bagkar welcomed the Chairperson of the meeting, members nominated by the Governing Council Dr.Vijay Joshi, Dr.V.N.Magre, Shri.Vinayak Dalvie, Dr.Vinay Bhole, Mr.Anand Acharya and all the other members of the Academic Council.

The items on the agenda taken up for discussion were as under:-

- **Item 1.02 - To nominate two subject experts from outside the Parent University to the Board of Studies as envisaged in Clause 13.5.3 of the UGC Gazette No. F. No. 1-1/2012 (AC), Dt.: 12th February 2018**

The secretary of the Academic Council read the names of the proposed subject experts outside the Parent University for nomination on all the Boards of Studies of the college.

Dr. Vijay Joshi suggested that it should be ensured that the departments which had nominated BOS members from Somaiya University should verify whether the experts were associated to the separate Somaiya University and were not a part of/affiliated to Mumbai University.

Proposed by : Dr.Vijay Joshi

Seconded by :Shri.Vinayak Dalvie

Resolution :- 1

Resolved that the chairperson of the Academic Council, Dr. S.S.Mahajan is hereby authorized to do the necessary replacement and fill the blanks in the Board of Studies considering all the suggestions as may be deemed fit.

- **Item 1.03 - To consider the relevant recommendations of the IQAC**

1.03.01- The IQAC of the college proposed to start the following new Certificate Courses from the academic year 2021-2022.

- a) “A Certificate Course in Investment and Portfolio Management”. – Department of Accountancy.
- b) “ A Certificate Course in Digital Start -up”- Department of Commerce
- c) “A Certificate Course in Filing of GST Returns”- Department of Accounting and Finance.
- d) “ A Certificate Course in Molecular Biology”- Department of Biotechnology
- e) “ A Certificate Course in STP”- Department of Biotechnology (Continuation)
- f) “A Certificate Course in Machine Learning with Python”- Department of Information Technology.
- g) “A Certificate Course in Apiculture - Department of Zoology.
- h) “A Short-term Skill Development Course on GPS”- Department of Geography
- i) “A Certificate Course in Travel and Tourism” – Department of History
- j) “A Certificate Course in Use of Statistics in Data Analysis and Creative Writing”. – Department of Economics

The concerned departmental heads informed the members regarding the proposed certificate courses by providing details such as the duration of the course, credit points, budget, syllabus etc. During the discussion Dr.Vinay Bhole and Dr.Vijay Joshi suggested to revise the proposals considering the uniformity in the credit points, duration and minimum intake capacity.

Dr.Vinay Bhole also proposed that the add-on courses should be scheduled on Saturday and Sunday wherever possible.

Mr.Anand Acharya suggested to add mini- projects and hands- on training to enhance the practical skills of the beneficiaries. He also suggested to check requirements of instruments.

In case of “The Certificate Course in Machine Learning with Python”, Dr. Vijay Joshi advised the teachers to undergo machine learning training offered by VJTI.

Since the “ Short- term Skill Development Course on GPS” proposed by the Department of Geography did not fit the requirements of a certificate course due to short duration, Dr. Vijay Joshi and Mr.G.B. Sangle suggested to arrange a Workshop on this topic.

Mr.K.P.Phalak proposed that the History department could tie up with a travel and tourism company to provide field experience to the beneficiaries.

Both Mr. Anand Acharya and Dr. Vijay Joshi opined that the title of the course “ A Certificate Course in Use of Statistics in Data Analysis and Creative Writing” should be changed to “ Use of Statistics in Data Analysis and Report Writing” or “ Statistics in Data Analysis and Interpretation”

Proposed by : Dr.Vinay Bhole

Seconded by : Mr. Anand Acharya

Resolution :- 2

Resolved that taking into account all the suggestions related to new certificate courses , a proposal with fresh budget and syllabi to be prepared and put before the concerned BOS for approval.

- **1.03.02- The IQAC of the college proposes to start the following new Academic Programmes and Elective Subjects from the academic year 2021-2022:**

1. M.Sc. in Computer Science
2. M.Com. in Capital Markets in collaboration with the Bombay Stock Exchange and University of Mumbai.
3. B.Voc. (UGC) in E-Commerce and Digital Marketing.
4. Foundation Course in NCC (Elective Subject).

In the discussion about the new Academic Programmes, Dr. Bhole informed the members that the Bombay Stock Exchange team would visit the college for checking the facilities before commencing the course viz. M. Com. in Capital Markets.

Since UGC approval is required to start the B.Voc. Course, the course can commence from the academic year 2022-2023. Mr.K.P.Phalak suggested that Mr.B.T.Shirsat should keep the information ready to apply for B.Voc. course.

Dr.Vijay Joshi and Prof. Vinayak Dalvie opined that a Foundation Course (Multi-disciplinary) Board be formed of which NCC head Prof. Varsha Narvade be a member. The Board of Studies of Foundation Course will approve the syllabus for F.C.in NCC subject.

Proposed by : Dr.Vinay Bhole

Seconded by : Dr.Vijay Joshi

Resolution 3:-

Resolved that M.Sc. in Computer Science be started from the academic year 2021-2022.

The concerned syllabus committee should prepare the syllabus and evaluation pattern and place them before the BOS of Computer Science for consideration.

Resolution 4:-

Resolved to complete necessary formalities to introduce two new programmes i.e. M.Com. in Capital Markets in collaboration with the Bombay Stock Exchange and the University of Mumbai and B.Voc. (UGC) in E-Commerce and Digital Marketing. It is further resolved that Ms.Ashwini Bagkar and Mr.B.T.Shirsat are to take the initiative to complete the necessary requirements.

Resolution 5 :-

It is resolved to form common BOS for the Foundation Course (Multi-disciplinary) which will sanction the syllabi of the Foundation Course including F.C. in NCC for all the streams.

- **1.03.3:- For strengthening science laboratories in the academic year 2021-22 the College can apply for DBT-STAR status under the leadership of Dr. B.T.Mukherjee.**

Vice Principal B.T.Shirshat suggested that the College should apply for DBT Star College Scheme and NIRF.

After the discussion on the proposal by the members, Dr. Vijay Joshi and Dr Vinay Bhole opined that the college should first proceed with autonomy in 2021 and in the month of June 2022 apply for the Star DBT scheme and later apply for NIRF in the month of October 2022.

They further stated that a committee be formed to garner and manage the data centrally which will help to prepare different proposals.

Dr. Vijay Joshi advised to go for lower level star scheme for which along with science subjects, non-science departments could also apply.

Proposed by:- Dr.Vijay Joshi
Seconded by :- Dr.Vinay Bhole

Resolution 6 :-

Resolved to apply for Star DBT in June 2022 and then for NIRF in October 2022. A committee for “Data management” be and is hereby formed consisting of four members Ms. Sangeeta Hirlekar, Ms. Megha Patil, Dr.Sumita Kalekar and Ms. Pramila Yadav.

- **Item 1.04 :- To present proposed Syllabus Committee, percentage of change in syllabus and innovation in teaching learning and evaluation pattern portraying vision of the department in the light of autonomy.**

All the departments presented their views about expected changes in the syllabi and innovative pedagogy. Dr. Vijay Joshi suggested that maximum departments should try to include foreign experts in the syllabus framing committee.

Proposed by :- Dr.Vijay Joshi
Seconded by :- Prof. Vinayak Dalvie

Resolution 7 :-

It is resolved that all the departments should try to rope in foreign experts in the syllabus framing committee. It is further resolved to revise the syllabus for first year classes of UG and PG and propose the revised syllabi before the respective BOS. It is also resolved that the syllabi of the second year classes and third year of UG and PG to be revised in a progressive manner.

- **Item 1.05:- To discuss and decide examination pattern as 60:40**

For continuous evaluation of students’ performance, the departments proposed innovative evaluation methods for the 60:40 pattern. In this discussion each department’s Head or Coordinator proposed 40 marks for internal evaluation comprising active participation, group discussion, assignments, seminars, projects, research paper compilation, field visits, participation in seminars/workshops, MCQ by online mode etc.

Mr.Anand Acharya commented that projects/assignments might be a part of internal evaluation system but plagiarism needed to be checked.

Proposed by :- Mr.Anand Acharya

Seconded by :- Dr.Vinay Bhole

Resolution 8 :-

Resolved that the 60:40 pattern of evaluation be implemented for continuous evaluation. Innovative evaluation methods like group discussion, assignments, seminars, projects, research paper compilation, field visits, participation in seminar workshops, MCQ by online mode be used for continuous evaluation. It is further resolved that due weightage is to be given for active participation of the students.

- **Item1.06 :- To discuss any other item with the permission of the Chairperson of the Academic Council**

As proposed by the IQAC to the Governing Council and to take the views of the Academic Council, Mr.K.P.Phalak placed the issue of appointment of HOD by rotation.

Dr. Vijay Joshi commented that technically we could go for the same but the college should form a sub-committee to check the UGC norms and modalities to appoint HOD by rotation.

Proposed by :- Dr.Vijay Joshi

Seconded by :- Mr.G.B.Sangle

Resolution 9 :-

It is resolved that the Chairperson of Academic Council should form a committee to check the technical details, norms and feasibility of appointment of HOD by rotation. The committee should prepare a report regarding the norms for the rotation of the HOD and submit it to the Governing Council for consideration.

Resolution 10:-

The Academic Council authorized the chairpersons of all the sub-committees to finalize the minutes of the meetings and present them to the next competent committee for approval. It further authorized the Chairman of Academic Council Dr.S.S.Mahajan , I/C Principal to finalize the minutes of this meeting.

Proposed by :- Prof.Vinayak Dalvie

Seconded by :- Dr.Vijay Joshi

- **Item No. 1.07 :- Vote of Thanks by the Secretary**

Besides the above points no other point was discussed. The meeting concluded at 6.30 p.m.

The secretary of the Academic Council Ms. Ashwini Bagkar proposed the formal vote of thanks at the end of the meeting.

(Ms.Ashwini P.Bagkar)

Secretary

Academic Council

(Dr.S.S.Mahajan)

Chairperson

Academic Council